



Arctic Slope Native Association

Anaktuvuk Pass • Atqasuk • Barrow • Kaktovik • Nuiqsut • Point Hope • Point Lay • Wainwright

Medical Assistance Application

Purpose

Arctic Slope Regional Corporation (ASRC) and North Slope Borough (NSB) have both granted funds to Arctic Slope Native Association, Ltd. (ASNA) to administer and operate the Medical Travel and Funeral Assistance (MTFA) program. MTFA provides aid to ASRC shareholders and residents of the NSB in medical or funeral crisis when no other alternative funds are available to pay for such services.

Program Eligibility Requirements

1. Applicant is a resident of North Slope for 30 days and/or an ASRC Shareholder.
2. Household income during the previous twelve (12) months is less than the levels identified in the Income Guidelines below.
3. Applicant must provide a medical referral from a medical provider.
4. ASNA is the LAST source of assistance. This means all other resources have been exhausted.

ASNA Income Guidelines for MTFA

2012 Income Guidelines Effective June 2, 2010

Family Size	North Slope (Barrow)		Anchorage/Fairbanks		Out of State	
	2010 Alaska Poverty Guideline	200% of Alaska Poverty Guideline	2010 Alaska Poverty Guideline	135% of Alaska Poverty Guideline	2010 Allstate's Poverty Guideline	120% of 2010 Allstate's Poverty Guideline
1	13,530	27,060	13,530	18,266	10,830	12,996
2	18,210	36,420	18,210	24,584	14,570	17,484
3	22,890	45,780	22,890	30,902	18,310	21,972
4	27,570	55,140	27,570	37,220	22,050	26,460
5	32,250	64,500	32,250	43,538	25,790	30,948
6	36,930	73,860	36,930	49,856	29,530	35,436
7	41,610	83,220	41,610	56,176	33,270	39,924
8	46,290	92,580	46,290	62,492	37,010	44,412

Each Additional Family Member Add:	<table border="0"> <tr> <td style="text-align: center;">North Slope Area</td> <td style="text-align: center;">Anchorage/Fairbanks</td> <td style="text-align: center;">Lower 48 States</td> </tr> <tr> <td style="text-align: center;">\$ 9,360</td> <td style="text-align: center;">\$ 6,316</td> <td style="text-align: center;">\$ 4,488</td> </tr> </table>	North Slope Area	Anchorage/Fairbanks	Lower 48 States	\$ 9,360	\$ 6,316	\$ 4,488
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Client/Escort Responsibility

Client and escorts must read and FULLY UNDERSTAND the agreement. All applications must be completed and submitted by an adult. If the applicant is a minor, an adult must sign and submit on behalf of the minor. The adult signing and submitting the application on behalf of the minor is accepting full financial responsibility for any unauthorized costs, expenses or damages incurred or caused by the minor.

Applications must be completed and submitted 5 days before the travel date. Exceptions to the 5-day requirement may be granted for Emergency/Unforeseen Circumstance Medical Travel that is beyond the applicant's control.

Unauthorized Travel

Applicants are strictly prohibited from claiming pre-authorization for travel with airlines before approval. Such claims may result in the applicant being liable for travel costs, and being made ineligible for assistance for up to 2 years.

NOTE: ASNA's ability to provide financial assistance is subject to the availability of funds. In the event a shortfall occurs and ASNA does not have sufficient funding available to pay for travel, ASNA will discontinue accepting applications and authorizing benefits.

Arctic Slope Native Association

OFFICE USE ONLY:

ASRC _____ NSB _____ Date Application Received _____

Please print clearly and answer all questions. Incomplete applications will cause delay in processing.

What type of assistance are you applying for?

Medical Travel Medical Housing

First Name, Middle Name, Last Name Date of Birth Social Security Number
(AS SHOWN ON ID or BIRTH CERTIFICATE)

Physical Address or PO Box City State Zip Code

Applicant Phone Numbers: Home _____ Work: _____

Applicant Cell Phone: _____ E-mail: _____

Have you have been known by any another name, maiden name? Yes No

If yes, by what name(s): _____

Are you a: North Slope Borough Resident? Yes No
Arctic Slope Regional Corporation Shareholder? Yes No
Village Corporation Shareholder? Yes No

Please indicate which village tribal/corporation you are enrolled: _____

Name of Escort (if one has been approved by your medical provider):

First Name, Middle Name, Last Name Date of Birth Social Security Number
(AS SHOWN ON ID or BIRTH CERTIFICATE)

Describe your situation and what assistance you are requesting from ASNA:

Please answer Yes or No: (Please do not leave this section blank.)

Do you or your family have insurance? Yes No

Name of Insurance Company: _____

Is this a work-related injury? Yes No

• If you answered yes, have you filed for worker's compensation? Yes No

Do you have Denali KidCare Benefits: Yes No

Do you have Medicaid Benefits: Yes No

Do you have Medicare Benefits: Part A Part B Yes No

Arctic Slope Native Association

Earned Income: Please list all employers of the adult(s) in the household who have worked within the last 12 months. In addition, include honorariums and loss of pay received from public service(s).

Note: Even if you are not working now, we still need to verify all income earned within the past 12 months.

Unearned Income: Please list the source(s) and amounts of all unearned income received by the household in the past 12 months. (Child Support/Welfare Payments, State Adult Public Assistance, Unemployment Benefits, Disability, Social Security Income, and any other income received from other sources.)

Do you own a Personal Business? Yes No

• If so, Name of Company? _____

(If you answered yes, please submit a Profit/Loss Statement with this application)

Do you own a home and receive Rental Income? Yes No

Names of Everyone in Household: Please list the names of all individuals who are living in your household, including any children or dependents age 18 or under:

Full Name	DOB	SSN	Relationship to Applicant	List Annual Income Amount	Earned or Unearned Income	Source of Income
<i>Example: Jane Doe</i>	<i>00/00/00</i>	<i>000-00-000</i>	<i>Mother</i>	<i>\$ 000.00</i>	<i>Earned</i>	<i>Name of employer or source.</i>

I certify that all the information provided on this application is true to the best of my knowledge. I understand I must cooperate with providing any and/or all information upon request to receive assistance from the MTFA Program.

Applicant's Signature Date: _____

Parent/Guardian Signature required if applicant is a minor child. Date: _____

NOTE: The adult signing and submitting this application on behalf of a minor is accepting full financial responsibility for any unauthorized costs, expenses or damages incurred or caused by the minor.

Patient or Client Agreement

This Agreement is entered into between _____ (Client) and Arctic Slope Native Association (ASNA) for the payment of certain medical travel expenses. Client understands and agrees that failure to comply with any of the terms and conditions of this Agreement shall result in Client owing payment to ASNA of all expenses paid on Client's behalf, or the exclusion of the Client from participation in the Medical Travel and Funeral Assistance program for up to two years. In consideration of the payment by ASNA of medical travel related expenses, Client understands and agrees to the following terms and conditions:

1. Client agrees not use alcohol or illegal drugs on an ASNA funded trip.
2. Client agrees to comply with all local laws and ordinances while on an ASNA funded trip.
3. Client agrees to respect the property of others and to be fully responsible for the cost of damages the Client causes on an ASNA funded trip.
4. Client understands that ASNA has a zero tolerance policy for abusive or harassing behavior. Client agrees to refrain from abusive conduct such as harassment, slander, or duress. Such behavior will be documented and ASNA reserves the right to take legal action against the Client for such behavior, as ASNA deems appropriate.
5. Client agrees to allow only those individuals who are authorized by ASNA to stay in an ASNA-authorized room. No other person, including children, may stay in the room. Client agrees to obtain ASNA's authorization before allowing any person to stay in an ASNA authorized room.
6. Client understands and agrees that ASNA is responsible only for the hotel contract rate, (inclusive of tax and fees). Client agrees to pay for any other charges, including, but not limited to, telephone and food charges.
7. If a physician extends the treatment for which the Client is authorized, the Client agrees to notify ASNA the same day.
8. Client agrees to vacate the ASNA authorized hotel room by the regular hotel checkout time (in most cases 11:00 a.m.) on the last day of Client's stay.
9. Client agrees to attend all appointments/surgeries. Client agrees that ASNA may immediately discontinue payment for medical travel if Client fails to keep their appointment/surgery. If Client fails to attend appointment/surgery, Client agrees to reimburse ASNA for any expenses incurred by ASNA for the travel, and that Client may be disqualified from participating in the medical travel program for up to two years.
10. Client understands and agrees that Client is responsible for any travel claims, including hotel and airline reservations, made prior to ASNA authorization.
11. Client agrees to be bound by the ASNA Medical Travel and Funeral Assistance Appeal Rights Policy and agrees that Policy provides Client with his or her sole exclusive remedy for any disputes concerning Client's participation in ASNA's Medical Travel and Funeral Assistance Program.

By signing below Client acknowledges that he or she understands and agrees to the terms and conditions of this Agreement.

Patient's or Client's Signature

Date: _____

Escort Agreement

This Agreement is entered into between _____ (Escort) and Arctic Slope Native Association (ASNA) for the payment of certain medical travel expenses. Escort understands and agrees that failure to comply with any of the terms and conditions of this Agreement may result in Escort owing ASNA payment for expenses paid by ASNA for Escort, or exclusion from participation in the Medical Travel and Funeral Assistance program for up to two years. In consideration for receipt of ASNA medical travel funds, Escort understands and agrees to the following terms and conditions:

1. Escort agrees to ensure that the client for who Escort is responsible keeps all of his/her scheduled appointments and any other appointments made during the trip. Escort agrees to accompany the client during their appointments/surgery. Escort agrees to accompany the client home upon completion of the trip.
2. Escort certifies that he or she is either an immediate family member of the Client, or is a responsible adult willing to take on the obligations and requirements set forth in this Agreement.
3. Escort understands and agrees that only the individuals who ASNA authorizes may stay in the room. No other person, including children, may stay in the room. Escort agrees to obtain ASNA's authorization before allowing anyone to stay in an ASNA authorized room.
4. Escort agrees that ASNA is responsible only for the hotel contract rate, (inclusive of tax and fees). Any other charges, such as telephone and food, are the responsibility of the client.
5. Escort understands and agrees that he or she is fully responsible for any damages Escort may cause and will pay for any damages and repairs that Escort is responsible for.
6. Escort agrees not to consume alcoholic beverages or other illegal drugs during any medical travel funded by ASNA. Escort understands and agrees that the trip may be immediately discontinued, and/or that Escort may be denied medical travel benefits for a period of up to two years for violation of this rule.
7. If the treatment for which the client is authorized is extended by the physician, Escort will notify ASNA the same day.
8. Escort agrees to vacate the ASNA authorized hotel room by the regular hotel checkout time (in most cases 11:00 a.m.) on the last day of client's stay.
9. Escort understands and agrees that Escort is responsible for any travel related claims, including hotel and airline reservations, made prior to ASNA authorization.

By signing below Escort acknowledges that he or she understands and agrees to the terms and conditions of this Agreement.

Escort's Signature

Date: _____

AUTHORIZATION FOR RELEASE OF FINANCIAL INFORMATION

The purpose for this release is to determine financial eligibility of the household member who has asked for assistance from Arctic Slope Native Association (ASNA), Ltd., Medical Travel & Funeral Assistance (MTFA) Program.

I. I, _____, hereby request the disclosure of my financial information.

Social Security Number: _____

II. The financial information is to be released from: (Please check all that apply)

- | | | |
|--|---|--|
| <input type="checkbox"/> North Slope Borough | <input type="checkbox"/> Native Village of Nuiqsut | <input type="checkbox"/> City of Wainwright |
| <input type="checkbox"/> North Slope Borough School District | <input type="checkbox"/> Native Village of Point Hope | <input type="checkbox"/> SKW Eskimos Inc. |
| <input type="checkbox"/> Arctic Slope Regional Corporation | <input type="checkbox"/> Native Village of Point Lay | <input type="checkbox"/> Iļisaḡvik College |
| <input type="checkbox"/> Utqiaḡvik Iñupiat Corporation | <input type="checkbox"/> Native Village of Kaktovik | <input type="checkbox"/> ICAS |
| <input type="checkbox"/> Atqasuk Iñupiat Corporation | <input type="checkbox"/> Naqragmiut Tribal Council | <input type="checkbox"/> Arctic Slope Consulting Group |
| <input type="checkbox"/> Kaktovik Iñupiat Corporation | <input type="checkbox"/> Wainwright Traditional Council | <input type="checkbox"/> Samuel Simmonds Memorial |
| <input type="checkbox"/> Kuukpik Village Corporation | <input type="checkbox"/> City of Barrow | <input type="checkbox"/> Alaska Native Medical Center |
| <input type="checkbox"/> Tikigaq Corporation | <input type="checkbox"/> City of Anaktuvuk Pass | <input type="checkbox"/> Maniilaq Health Center |
| <input type="checkbox"/> Cully Corporation | <input type="checkbox"/> City of Atqasuk | <input type="checkbox"/> Medicaid |
| <input type="checkbox"/> Olgoonik Corporation | <input type="checkbox"/> City of Kaktovik | <input type="checkbox"/> PacifiCare Insurance |
| <input type="checkbox"/> Nunamiut Inupiat Corporation | <input type="checkbox"/> City of Nuiqsut | <input type="checkbox"/> Aenta Insurance |
| <input type="checkbox"/> Native Village of Barrow | <input type="checkbox"/> City of Point Hope | <input type="checkbox"/> State of Alaska |
| <input type="checkbox"/> Native Village of Atqasuk | <input type="checkbox"/> City of Point Lay | <input type="checkbox"/> ASNA, Ltd. |
| <input type="checkbox"/> Other Company _____ | | |

III. I understand that I may revoke this authorization in writing at any time, except to the extent that action has been taken in reliance on this authorization. If this authorization has not been revoked, it will terminate one year from the date of my signature. I understand that if I do not qualify financially I am ineligible for MTFA program services.

Signature: _____ Date: _____

PLEASE DO NOT WRITE IN THIS AREA (PAYROLL & OFFICE USE ONLY)

IV. The information to be released is for income verification.

- Please state the 12 months total income for the following time period: _____
- Total gross income for the last 12 months: \$ _____

If no longer employed, please share date of departure/termination: _____