

JOB VACANCY ANNOUNCEMENT

Opening Date: February 27, 2017

Position:

Deputy Director of Pharmacy

Closing Date:

Until Filled

Reports to:

Director of Pharmacy

Salary/Wage:

Grade KK; \$168,324- \$182,059/YR DOE

Department:

Pharmacy

Hours:

Monday – Friday; 8:00am – 5:00pm; Varies
based on schedule may include evenings,
weekends, holidays if necessary

Location:

ASNA/SSMH

Brief Summary:

The Deputy Director of Pharmacy assists the Director of Pharmacy with overseeing all medication procurement, storage and preparation in the health-system or organization. The Deputy Director of Pharmacy helps to ensure that the pharmacy provides optimal services; facilitates safe medication use; meets all legal, accreditation and certification requirements; and complies with all applicable policies, procedures, codes, and standards of the organization.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential job duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education:

Graduate of an ACPE-accredited School of Pharmacy with a BS Pharmacy degree

3-5 years Pharmacy practice experience, preferred with 1-3 years in a management position preferred.

Current unrestricted license to practice in Pharmacy and ability to obtain license in Alaska

Desired Knowledge, Skills and Abilities:

1. Knowledge of current pharmaceuticals and dosages appropriate for geriatric, adult, adolescent, pediatric, infant and neonatal patients.
2. Ability to convey age-specific information sufficient to provide adequate instructions to patients or parents and guardians of dependent patients regarding prescriptions.
3. Knowledge of state and federal pharmacy laws; knowledge of Joint Commission Standards applicable to pharmacy operations.
4. Demonstrated proficiency in the following areas: customer service, problem-solving, and effective communication.
5. Proficient skills in the use of computers and office procedures. Familiarity with RPMS, ScriptPro, EXCEL and Microsoft Word preferred
6. Alaska State licensure to practice pharmacy and to dispense controlled substances within one year of hire.
7. An Advanced Cardiac Life Support card, and active membership in both state and national pharmacy organizations are preferred.
8. The State Board of Pharmacy requires two years of experience as a Licensed Pharmacist to become a Preceptor.

Contact: Human Resources Department, Arctic Slope Native Association, Ltd.

PO Box 1232 * Barrow, AK 99723 * 907.852.9204 * FAX 907.852.6217

This vacancy announcement has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the job.

Arctic Slope Native Association, Ltd. exercises its rights in Native Hire Preference, Contracting/Subcontracting and Employment Practices applicable by law.